

# Assigning user roles

A user's **role and permissions** can be **modified** by:

1. Navigating to **"Users"** on the main menu.
2. **Search** for a user.
3. Click on **"Actions" > "Manage"** from the drop down at the end of the row.
4. On the **user's profile page** there is a **"User Role"** option. **Click** on the drop down and assign the **appropriate role** to the user.

